



2017-2018
**Wrestling
Coaches
Manual**



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IMPORTANT DATES

October 18	RELEASE of NAIA Preseason Team & Individual Ratings
November 15	RELEASE of 1st Wrestling Team & Individual Ratings
January 8	First weekly nominations for NAIA National Wrestler of the Week
January 25	Sports motion deadline
February 1	Entry packets and championship information e-mailed to NAIA wrestling coaches and posted on NAIA website
February 10	RECEIPT DEADLINE for NAIA Buffalo Funds Five-Star Champions of Character Team Award nomination materials
February 15	RECEIPT DEADLINE for Daktronics/NAIA All-America Scholar-Athlete nominations
February 17	<i>NAIA National Qualifying Tournaments</i>
February 17	RECEIPT DEADLINE for completed Automatic Qualifier and Wildcard forms from each qualifying tournaments (sent by qualifying group rater/chair)
February 20	RECEIPT DEADLINE for NAIA Wrestling National Championships entries (e-mail– mburchard@naia.org and agrosbach@naia.org)
February 25	RELEASE of preliminary bracket
March 1	Team/Athlete Registration for NAIA Wrestling National Championships
March 2-3	<i>61st Annual NAIA Wrestling National Championships</i> Jacobson Exhibition Center, Des Moines, IA
March 2	RELEASE of Daktronics-NAIA Wrestling Scholar-Athletes
March 3	RELEASE of NAIA Wrestling Coach of the Year and Most Outstanding Wrestler
March 6	RELEASE of NAIA All-America Wrestling teams
March 9	RELEASE of Postseason Wrestling Team & Individual Ratings
March 26	NAIA-NWCA Business Meeting – NAIA National Office, Kansas City, Mo.
June 30	NOMINATION DEADLINE for NAIA Scholar Team and LATE Daktronics/NAIA Scholar-Athlete nominations
July 15	RELEASE of NAIA Scholar Team Awards for all sports



Release dates for 2017-18 NAIA Wrestling Team and Individual Ratings

Date	Rating
October 18	Preseason
November 15	#1
December 6	#2
December 27	#3
January 17	#4
February 7	#5
March 9	Postseason

FIVE-YEAR CHAMPIONSHIP CALENDAR

- 2018 March 2-3 – 61st Annual National Championships
 Site – Des Moines, IA
- 2019 March 1-2 – 62nd Annual National Championships
 Site – Des Moines, IA
- 2020 March 6-7 – 63rd Annual National Championships
 Site – TBA
- 2021 March 5-6 – 64th Annual National Championships
 Site – TBA
- 2022 March 4-5 – 65th Annual National Championships
 Site – TBA

PLAYING RULES AND REGULATION

A. WEIGHT CERTIFICATION

All NAIA wrestlers must be examined by a certified athletic trainer or other certified medical personnel no sooner than the first official day of classes and no later than the first official practice of the season. Each institution shall keep on file a copy of their wrestlers' NCAA Weight-Management Program forms.

All student-athletes are required to complete Section I certification. Wrestlers descending to their lowest certified weight class shall not weigh in more than one weight class above their predetermined lowest weight class.

Hosts of all individual and team-advancement tournaments, including preseason open tournaments, shall record and retain a copy of the NCAA Official Weigh-In form (see Rule 9.1.5), which shall also include the results of medical examinations (See Rule 8.2.1.).

The National Wrestling Coaches Association (NWCA) has created a computer program to assist coaches, trainers, and administrators in completing the weight certification process. The NAIA-WCA passed a motion (which was passed by the CAA) at the 2003 annual business meeting requiring all NAIA coaches use the NWCA weight certification software. NAIA coaches can access the NWCA software at www.nwcaonline.com.

B. PLAYING RULES

Rules governing competition at the NAIA Wrestling National Championships are specified in the 2017-18 and 2018-19 NCAA Wrestling Rules and Interpretations Book, except those changes approved by the NAIA-WCA and the NAIA National Administrative Council (NAC).

CONDUCT IN COMPETITION

A. EJECTIONS AND SUSPENSIONS

An ejection is an action enforced in conjunction with competition by a game official consistent with the playing rules in that sport. A suspension is required by NAIA bylaws (Article 6, Section B, Item 7) as an additional consequence related to ejections in conjunction with competition.

Ejections are not subject to appeal. Some sport rules allow protests through an official process outlined in each sport rule book.

Suspensions may be appealed starting with the Conference/Association of Independent Institutions. An institution must submit an appeal to their conference within 72 hours of the completion of contest. The conference will submit a recommendation to the national office within 72 hours of receiving the appeal from the institution. The Conduct and Ethics Committee is responsible for all appeals related to suspensions due to ejections of a coach and/or student-athlete.

Once an appeal with appropriate signatures has been submitted to the conference, the student-athlete/coach may continue to participate through the appeal process. If the appeal is not approved, then the student-athlete/coach must sit out of the next scheduled contest(s).

A suspended person cannot be in the competitive venue the day of the contest or communicate with any team personnel or game officials the day of the contest. The student-athlete/coach will be normally removed from the venue during a suspension. However, the game manager will use their best discretion on what is appropriate to risk management procedures regarding their venue.

Ejection reports must be completed by the NAIA game official ejecting a student-athlete or coach and the athletic director of the ejected student-athlete or coach. The form must be submitted to the NAIA within 48 hours after the completion of the contest. Click [here](#) to access the ejection report form.

POSTSEASON COMPETITION

RESPONSIBILITIES OF PARTICIPATING INSTITUTIONS

A. ENTRY FEES/OFFICIAL PARTY/ROSTER

Entry fee for the National Championship is \$100.00 per individual entry and payment is due upon registration. The receipt deadline for entries is February 20, 2018.

E-Mail all entries to NAIA Championship Event Manager Marc Burchard, mburchard@naia.org and NAIA Associate Director of Athletics Communications, Alan Grosbach, agrosbach@naia.org

All entries certified on the Official Entry Form MUST be listed on the qualifying group ranking form in order to enter the 2018 NAIA Wrestling National Championships.

Coaches may confirm up to twelve (12) wrestlers during registration. No roster/entry changes can be made after the close of registration. Specific information regarding official party, roster and credentials is included on the official roster entry form.

B. EXPENSES

Participating teams are responsible for their own expenses to, during, and from all postseason events.

C. INSURANCE

Participating teams shall provide their own medical, hospitalization, travel and accident insurance for all members of its official party.

D. HEAD COACH RESPONSIBILITIES

The head coach or other designated person for each participating team must be in attendance and responsible for his/her team at all times while at the championship site. This person shall accept the responsibility for the conduct of his/her student-athletes at the championship site, during the championships and at all activities connected with the team's championship participation. In case of property damage, the offending institution shall be held financially responsible.

POSTSEASON NATIONAL QUALIFYING TOURNAMENTS

A. DATE AND SITES

Each conference/A.I.I./affiliated group will conduct a national qualifying tournament on Saturday, February 17. Each conference/A.I.I./affiliated group is required to have a plan in place to alternate the hosting of their national qualifying tournament within the group on an annual basis.

B. ADMINISTRATION

The conference/A.I.I./affiliated group wrestling chair (rater) will assist the host site coach and athletic director in the administration of the conference/A.I.I./affiliated group tournament. The group rater will oversee the pre- and post-tournament coaches' meetings and is responsible for completing the final group wrestler rating form.

C. SEEDING AND BRACKETING GUIDELINES/PROCEDURES

All NAIA national qualifying group tournaments will use the following criteria for seeding at that weight: (in order listed below)

1. Head to head results – most recent results takes precedence
2. Results vs. common opponents
3. Common tournament place finishes
4. Past National Championship or Qualifying Group finishes
5. Overall record – quality/strength or opponents and schedule are more important than win-loss record.

An 8-man bracket will not seed more than four wrestlers and remaining wrestlers are drawn into bracket.

A bracket of 9-16 will not seed more than six wrestlers and the remaining wrestlers drawn into bracket.

A bracket of 16 or more will not seed more than eight wrestlers and remaining wrestlers are drawn into bracket.

Separating teammates in conference/A.I.I./affiliated group tournaments/national brackets - The following seeding/bracketing criteria will be used for separating teammates and opponents from the same conference/A.I.I./affiliated group during the national qualifying tournament and National Championships brackets:

1. Teammates will be separated onto the opposite sides of the bracket unless seeding dictates otherwise (i.e. #1 vs. #4, #2 vs. #3).
2. No wrestler will compete against another teammate or conference/A.I.I./affiliated group opponent in the "pig tail" and first round of competition in the National Championship brackets unless seeding of individuals dictates otherwise.
3. In the event of a conference/A.I.I./affiliated group having 9 or more qualified competitors in a weight class at the National Championships, seeded wrestlers will be placed by using the pairing formula and the remaining wrestlers will be drawn into the bracket randomly creating a pairing of opponents from the same conference/A.I.I./affiliated group in the round of 16. If a conference/A.I.I./affiliated group does not have four seeded wrestlers in a weight class to place into the National Championship bracket formula, then the seeds will be drawn at random from all of the non-seeded qualifiers in the weight class. Conference/A.I.I./affiliated group displacement remains through the round of 16 in generating the final bracket.

Note: Conference/A.I.I./affiliated group tournament hosts are required to use the same tournament seeding & scoring software that is used at the NAIA National Championships.

D. SELECTION OF WRESTLERS

Each school may enter up to 12 wrestlers in the conference/A.I.I./affiliated group tournament, with no more than two per weight class. In addition, athletes cannot compete in a lower weight class at the National Championships than they competed in at their national qualifying group tournament.

NATIONAL CHAMPIONSHIP

A. ADMINISTRATION

The NAIA Wrestling National Championships is under the direct control and supervision of the NAIA Wrestling Coaches Association Officers. The NAIA Wrestling Coaches Association Officers are responsible for carrying out the policies approved by the NAIA National Administrative Council (NAC) including seeding the participants, managing the National Championships, and overseeing the welfare of the participating athletes and coaches.

NAIA matches are intended to provide National Championships competition among the best eligible student-athletes and teams at the conclusion of the respective sport season.

The NAIA will not consider a protest regarding the eligibility of a duly certified student-athlete within 15 calendar days prior to the beginning of national competition. Protests will be investigated after the event.

B. QUALIFICATION

Automatic Qualifying - Individual wrestlers can qualify for the NAIA Wrestling National Championships by:

National Tournament Qualifying numbers will be 240, with a distribution protocol that would ensure the best possible wrestlers are represented at the National Tournament.

1. **Qualifying standards through postseason national qualifying tournaments:**
The top finisher in each weight class at the national qualifying tournaments will receive an automatic berth to the National Championships.

Additional automatic qualifier allocations for the National Championships will be determined based on the final regular season rankings.
(e.g., four wrestlers from the Mid-South Conference are ranked at 125 lbs. in the final regular season ratings, the Mid-South will receive four automatic qualifiers at 125 lbs. to the National Championships.)

NOTE: Athletes cannot compete in a lower weight class at the National Championships than they competed in at the postseason national qualifying tournament.

At-Large Qualifying - Individual wrestlers can qualify for the NAIA Wrestling National Championships by:

1. 24 Group At-Large Bids - Each of the conference/A.I./affiliated groups will select the three contestants most worthy of the bid.
2. National At-Large Bids – the remaining national bids will be selected by the **NATIONAL RATING COMMITTEE** (raters and oversight) via individual vote using the current at-large criteria until 240 wrestlers have been selected. Selection of these at larges will be conducted in the following manner:
 - A 16 member committee consisting of the rater and oversight member from each qualifying group will vote for the national at-large selections
 - Up to 15 national wildcard nominees from each qualifying group will be emailed to the national office following the completion of the national qualifying events. Submissions must be received by 12 a.m. CST (midnight) on Sunday, Feb. 18.
 - All qualifiers and at-large nominees will be distributed to the entire coaching body by the national office on Feb. 18.
 - Specific information regarding national wildcard nominees should be directed by the individuals head coach to a region-specific committee member.
 - Each of the 16-committee members will submit online votes to the national office.
 - Each committee member votes on their top wrestlers regardless of weight, up to the number of at-large positions remaining.
 - **Each tally mark is awarded one point.**
 - The points will be tabulated at the NAIA National Office. The individual(s) with the most points garner the available at-large positions.
 - Note - In the case of ties for at-large selection where there is a tie with two individuals at the same weight class, the regular seeding criteria will be used to break the tie. If the individuals are at different weight classes, the seeding committee will vote to break the tie. In the case that the seeding committee ties on the deciding vote, the NAC liaison will vote to break the tie.

C. FORMAT

The NAIA Wrestling National Championships is conducted in a two-day format. Individual National Championships are determined in 10 weight classes, and the team National Championship is determined by using tournament scoring as stated in the NCAA Wrestling Rule Book with the exception of no bonus point scoring involving matches between wrestlers from the same team. For seeding & bracketing information at the NAIA Championships, see the seeding/bracketing guidelines listed above in the Postseason National Qualifying Tournaments section.

- a. The top 12 individuals in each weight class will be seeded at the NAIA National Championship.

D. TRANSPORTATION

Travel arrangements to and from the championship site shall be made by the participating institutions. The Official Travel Bureau of the NAIA is Short's Travel. Please visit <http://www.shorts.travel.com/NAIAchamps> to upload team rosters and contact information, then call Short's Travel at 844-619-7044 to book your travel arrangements. All coaches will need a username and password which will be provided by the National Office.

E. HOUSING

Housing information will be sent to coaches in the pre-championship qualifier packet.

NOTE – The host/headquarters hotel for the 2018 NAIA Wrestling National Championships is the Holiday Inn Des Moines – Mercy Area. All teams MUST stay at designated hotels to be eligible to compete in the championships.

F. ADDITIONAL INFORMATION

Code of Conduct

All wrestlers participating in the NAIA Wrestling National Championships shall agree to abide by the following standards of conduct:

- a. The use of alcohol or illegal drugs is prohibited.
- b. Exemplary conduct is expected in team travel, at eating establishments, at the championship site and overnight accommodations before, during and after the National Championships.
- c. FAILURE TO COMPLY WITH THE CODE OF CONDUCT may result in either or all of the following actions:
 - i. The university or college president and athletics director will be notified by letter.
 - ii. The athlete will be banned from the following year's championship. If the athlete is a senior, his team will be ineligible for the following year's championship.
 - iii. All honors and awards, including All-America status and all points scored, will be taken away from the offending athlete.
- d. Upon notification of any violation of the Code of Conduct, the NAIA-WCA will review the case and take prompt, appropriate action which may include the above.

NAIA coaches are responsible for ensuring that their athletes adhere to these rules of conduct.

**Banquet**

NAIA Hall of Fame/Banquet information will be distributed in the qualifier packet mailing. The banquet will take place on Thursday prior to the National Championships. Tickets for participants are included in the entry fee.

Meetings

A pre-championship coaches' meeting will be held on the Thursday afternoon/evening prior to the start of the championship.

Medical Care/Weigh-Ins/Skin Checks

Training facilities and certified trainers will be available to the competing teams courtesy of the host. Medical doctors will be on-call and participants will have access to a medical facility. Weigh-ins and medical/skin checks must be conducted for each day prior to competition per NCAA guidelines. The first weigh-in/skin check for the National Championships will take place two hours prior to the first session.

Admission/Credentials

All athletes and coaches must have credentials (participant passes) on their person in order to be admitted to the championship and have floor access in the arena. Each school will be issued four credentials for coaches, assistants and support staff. Four additional coach/support staff credentials can be purchased for \$30.00 apiece. Additional credentials for assistants/support staff can be purchased at full admission price.

Officials – Selection and Evaluation

Per NAIA-WCA guidelines, a minimum of 2.5 officials (with NCAA certification) per mat will be contracted to work the NAIA National Championships. Candidates for assignment to work NAIA National Championships must be approved by the NAIA-WCA executive committee and the NAIA National Supervisor of Officials prior to receiving a contract.

The NAIA Wrestling Sport Manager works with the national supervisor of officials to identify, contract and retain National Championship officials. A minimum of three evaluators are also contracted to work the national tournament and provide feedback/evaluations to the NAIA, the supervisor of officials, and the championship officials. Coaches will also complete a written evaluation/rating of the championship officials.

Top-rated officials (based on evaluations from evaluators, supervisor and coaches) from the NAIA championship will be offered contracts for the following year's championship. The NAIA will contract officials for upcoming NAIA National Championships on or before June 1 each year.

Radio, Television and Online Broadcasting

The broadcast of any championship event is governed by the NAIA broadcast policies as printed in the NAIA Policy Handbook. For information relative to these policies, contact:

Chad Waller - NAIA Director of Sports Information
1200 Grand Blvd.
Kansas City, Missouri 64106
Phone – 816.595.8119
cwaller@naia.org

Travel

A. SHORTS TRAVEL MANAGEMENT

Qualifying institutions are responsible for making their own travel arrangements to the National Championship. The Official Travel Bureau of the NAIA is Short's Travel Management. Please visit <http://www.shortcuts.travel.com/NAIAchamps> to upload team rosters and contact information, then call Short's Travel at 844-619-7044 to book your travel arrangements. In order to be eligible for reimbursement, all schools are expected to use Short's Travel for any air travel.

Short's Travel has contacts with Charter air travel as well as charter buses for ground travel.

Short's Travel Management can also be used for regular season travel planning.



B. NATIONAL CAR RENTAL

National Car Rental/Enterprise Rent-a-Car is offering special rates for the NAIA National Championship. Teams will be able to access these special rates by providing the special NAIA contract ID #: XZ 051 46.

NAIA POLICY HANDBOOK INFORMATION

The NAIA POLICY HANDBOOK can be found [here](#). Please refer directly to the NAIA policy handbook for the following:

Competition:

- A. Declaration of Intent to Participate – Bylaws, Article I, Section L
- B. Frequency of Play and Scheduling – Bylaws, Article I, Section F
- C. Criteria for Countable Contests – National Administrative Council, Article XXV, Section A, Item 12
- D. Reporting Results – National Administrative Council, Article XXV, Section A
- E. Forfeits – National Administrative Council, Article XI
- F. Conduct in Competition Guidelines – National Administrative Council, Article IV
- G. Ejection Policy – Bylaws, Article VI Section B Item 7
- H. Drug Testing and Reinstatement Procedures – Bylaws, Article VIII

Eligibility:

- A. Definitions for Eligibility – Bylaws, Article V, Section B
- B. Eligibility Requirements – Bylaws, Article V, Section C
- C. Transfer Rules – Bylaws, Article V, Sections F-H
- D. Amateur Rules and Reinstatement – Bylaws, Article VII

Recruiting & Financial Aid:

- A. Recruitment – Bylaws, Article II, Section D
- B. Campus Visitations and Tryouts of Prospective Students – Bylaws, Article II, Section C
- C. Financial Assistance – Bylaws, Article II, Section B
- D. Financial Aid Limits – Council of Presidents, Article XII

SUNDAY POLICY PLAY

As a matter of policy, NAIA national qualifying and national championship competition will not be scheduled on Sunday. See NAIA Policy Handbook, National Administrative Council, Article XXIII for additional information.

DRUG TESTING

A. ADMINISTRATION

Drug testing may be done at any randomly selected NAIA National Championship competition for performance enhancing drugs. In accordance with the guidelines set forth by the National Drug Testing and Education Committee, the National Office will select which championships will incorporate drug testing each year. Student-athletes may be tested before, during and/or after NAIA National Championships.

For more information regarding championship drug testing, the [National Administrative Council Drug Testing Policy Manual](#), the safety of supplements and over-the-counter medications and resources to increase awareness on your campus, please visit – www.naia.org/wellness

B. DRUG TESTING CONSENT FORM

Each academic year all eligible NAIA student-athletes must sign a [Drug Testing Consent Form](#) in which he or she consents to be tested for the use of drugs prohibited by the NAIA Banned Substance List to participate in any NAIA National Championship competitions. This consent form shall be administered by the institution.

To ensure all student-athletes participating in NAIA National Championship competitions have signed a consent form and such form is on record with the institution, a representative of each institution participating in any NAIA National Championship competition must sign an Official Certification of Student-Athlete Consent Form at check-in. An institution has not completely checked in at a NAIA National Championship until this form is signed and submitted along with a copy of the institution's official postseason roster.

It is recommended that before the season begins that an institution has all student-athletes complete the form to minimize the possibility of issues occurring when the postseason roster is submitted at a NAIA National Championship.

C. MEDICAL EXEMPTION FORM

The NAIA recognizes that some banned substances are used for legitimate medical purposes. Accordingly, the NAIA allows exemptions to be made for those student-athletes with a documented medical history demonstrating the need for regular use of such a drug. Exemptions may be granted for substances included in the following classes of banned drugs – Stimulants, anabolic agents, beta blockers, diuretics, peptide hormones, anti-estrogens, and beta-2 agonists.

[Medical Exemption Form](#)

RATINGS MANUAL

A. GENERAL INFORMATION

- A. **Overall philosophy:** Sport ratings are the cornerstone for championship selection and seeding (excluding a few sports) and overall NAIA publicity of their sports programs. The ratings process is a complex one and every step of the process is vital to the integrity and accuracy of all ratings. The NAIA National Office appreciates the knowledge and time commitment put forth by all members of the ratings committee, conference oversight committee, national oversight committee and conference commissioners. The entire ratings process is constructed by membership, specifically the National Administrative Council (NAC). If a rater is interested in the process and wishes to make changes, each sport Coaches' Association has the authority to propose changes at their annual sport coaches' business meeting.
- B. **Frequency of Ratings:** The NAIA releases a preseason rating on October 18. NAIA Wrestling ratings are conducted on at least a monthly basis beginning on November 15. The postseason rating will follow the order of the national championship results. For the postseason rating, only the top eight individuals in each weight class will be listed.
- C. **Dates of Ratings:**

Date	Rating
October 18	Preseason
November 15	#1
December 6	#2
December 27	#3
January 17	#4
February 7	#5
March 9	Postseason

- D. **Total Number of Raters:** The rating committee is comprised of eight national raters – one from each of the affiliated conference/affiliated groups. Each of the affiliated conference/affiliated groups has one ratings oversight member. Additionally, one administrator representing the NAC Ratings and Postseason Selection Committee will serve as an oversight member.
- E. **Rating Procedure:** Each rater submits an individual wrestler rating for each weight class from his respective group. From the eight conference/affiliated group individual ratings, the raters then compile a rating of the top twenty individual wrestlers in each weight class. Team ratings are compiled by scoring the ranked individual wrestlers in each weight class (using the national tournament scoring system). Each group rater must send their bi-weekly group rating to their group oversight committee member for review before submitting it to the NAIA national office.
- F. **Ongoing Ratings Deadlines:**

Monday	12 p.m. CT	Deadline for coaches to submit information to raters
Monday	4 p.m. CT	Conference ballots due
Wednesday	9 a.m. CT	National ballots due
Wednesday	9 a.m. to 12 p.m. CT	Oversight committee reviews the ratings grid
Wednesday	12 p.m. to 2 p.m. CDT	Raters available for rationale requests - raters should have access to their email during this time. If raters are unable to access e-mail, they must notify the national office prior to submitting group ratings.
Wednesday	By 5 p.m. CT	National office releases the grid on www.naia.org

- G. **Reporting Period:** All competition from the end of the previous rating through the Sunday prior to the rating.
- H. **Limits:** The maximum number of individual wrestlers a team can have rated in their national qualifying group and in the national rating is 12.
- I. A bi-weekly conference and national rating will be conducted beginning with the preseason poll.
- J. Any questions regarding information in this manual should be directed to the NAIA National Office.

B. EXPECTATIONS OF RATERS

- A. NAIA national office expects all rater to have an unbiased opinion in regards to national qualification group affiliation. Each rater is expected to rate the top wrestlers in the nation, regardless of their national qualification group affiliation.
- B. The NAIA expects every rater to submit requested information by the designated deadlines. Any ratings submitted after the deadline (or incomplete ratings) will not be included in the bi-weekly rating.
- C. If a rater is unable to fulfill this commitment, the NAIA Sport Manager must be notified immediately.

C. REPORTING RESULTS

- A. All results must be reported to the NAIA (via Trackwrestling) within 48 hours of completion in order to be eligible for team and/or individual weekly ratings and honors. All NAIA teams must have their 2017-18 schedule inputted into Trackwrestling by October 1. Institutions failing to report statistics and/or results any two consecutive weeks or a total of four weeks during the reporting period will not be eligible for the national statistical reports or ratings for the remainder of the season.
- B. **Mandate for reporting scores:** In order for schools to be eligible for group or national ratings, results **must** be reported to Trackwrestling **within** 48 hours of completion of contest. It is the responsibility of each school to report its results. Institutions failing to report statistics and/or results **for two consecutive weeks or four total weeks** during the season will not be eligible for the national statistical reports or ratings for the remainder of the season and subject to a monetary penalty.
 - a. The first violation will continue to be a warning.
 - b. Any second violation (first penalty) will be a \$500 fine.
 - c. The third violation will be a \$1,000 fine and a loss of postseason awards.
 - d. The fourth violation will be a \$1,000 fine and will be dealt with at the discretion of membership services.
 - e. Fines will be due within 30 days of notification.
- C. **Avenues for reporting:** All results must be entered on-line using Trackwrestling. To access the Trackwrestling site go to <http://s200.trackwrestling.com/tw/TWHome.jsp?loadBalanced=true>. You must be a current member of the NWCA (which is also required of all NAIA coaches for weight certification & management using the NWCA's OPC software).

D. RATINGS PROCEDURES

- A. **Individual National Qualifying Group Ratings**
 - a. Each rater can access results from all NAIA teams/wrestlers through Trackwrestling.
 - b. The ranking of the top 6 individuals in each weight class (per conference/affiliated group) is to be submitted on-line using Trackwrestling no later than **4 p.m. (CT)** on Monday of each rating week.
 - c. Shortly after 4 p.m. (CT) on Monday (of each rating week), national raters can access the conference/affiliated ratings via Trackwrestling.
 - d. Postseason national qualifying reports and national ratings received after the deadline will **not** be included in the compilation. Wrestlers cannot be ranked if their rater misses the deadline for submitting their postseason national qualifying group rating for that ratings period.
 - e. Only varsity wrestlers who are identified with a NAIA team can be rated in postseason qualifying group and national ratings. Unattached wrestlers are NOT eligible for ratings.
- B. **Postseason National Qualifying Ranking Policies**
 - a. Raters are allowed one tie at any position (#1-#6) in each weight class in their rating. Only one tie is allowed and the conference/affiliated group is still limited to only six wrestlers in each weight class in its rating.
 - i. When a conference submits a tie for any rating period in sports that allow ties, the rater is required to submit rationale pertaining to those ties.
 - b. Raters do not have to rate six wrestlers from their qualifying group in each weight class. They should list **ONLY** wrestlers that merit consideration for national rating.
- C. **National Ballots**
 - a. Every national ballot ranking the top 20 individuals in each weight class must be submitted on-line by 9 a.m. (Central) on Wednesday. Please keep the following in mind when submitting ballots:
 - i. Ballots received after the deadline will **not** be included in the rating.
 - ii. A rating will not be conducted if less than 50% of the raters submit ballots.
- D. **Corrections to Conference/affiliated Group Ratings / National Ratings**
 - a. For incorrect information regarding record and/or weight classification in conference/affiliated group wrestler reports, contact respective conference/affiliated group rater.
 - b. For incorrect information listed in the national ratings, contact both the respective conference/affiliated group rater and the NAIA Sport Manager.
 - c. For concerns regarding the integrity of conference/affiliated group wrestler ratings, contact respective conference/affiliated group rater and the qualifying group oversight member.
 - d. For concerns regarding the integrity of the national rating contact your respective conference/affiliated group rater, a National Oversight Committee member and the NAIA Sport Manager.
- E. **Ratings Criteria/Guidelines to be Used for Bi-Weekly Rating Schedule**
 - a. Head to head results – most recent result takes precedence
 - b. Results vs. common opponents
 - c. *Common* tournament place finishes
 - d. Past National Championship or Qualifying Group finishes
 - e. Overall record – quality/strength of opponents and schedule are more important than win-loss record.
 - f. The Wrestling postseason rating shall follow scores from National Championship as contested. Only the top 8 individuals will be listed in the postseason rating.

E. NATIONAL OVERSIGHT COMMITTEE

- A. National Oversight Committee to consist of:
 - a. Member of NAC Rule & Ratings Committee – 2017-18 NAC Ratings Oversight Liaison for wrestling is Keith Spataro, Athletic Director, Menlo College
 - b. One coaches from each of the conference/affiliated groups with the following criteria:
 - i. The coach must have prior rating experience and can be an active or former coach still involved in the NAIA.
 - ii. The coach must be current officer in coaches' association.
 - c. The NAIA Sport Manager works with NAIA-WCA officers to recruit/appoint National Oversight Committee members.
- B. The NAC Ratings Committee liaison is an active member of each National Oversight Committee.
- C. Each conference/affiliated group must designate one coach in the group to serve as the oversight member to monitor the conference/affiliated group ratings. If a conference/affiliated group does not have a designated oversight member in place, they will not be allowed to submit group and national ratings.
- D. National Oversight Committee will review each rating grid prior to releasing national rating.
 - a. Approval forms are submitted by each National Oversight Committee member via e-mail.
 - b. If a concern is expressed, oversight will contact NAIA Sport Manager immediately.
 - c. If concern is expressed by oversight regarding a rating ballot, rater in question will have until **2:00 p.m. (Central)** on Wednesdays to respond to oversight's concerns and provide rationale for rating.

Note – Concerns should be directed at how individuals among the rating committee ranked specific athletes, not about where a specific athlete falls in the top 20.. Example: Rational is needed from the GPAC on why they didn't rank Joe Smith at 125 pounds.

- E. If a rater does not provide written rationale prior to the deadline, the penalty system is as follows:
 - a. 1st instance – written warning (ballot is still included in that week's rating)
 - b. 2nd instance – rater(s) ballot is removed for that week
 - c. In each of the two instances, the NAIA National Office copies all parties (rater, national oversight, conference/group Commissioners).
 - d. No response from National Oversight Committee member for two ratings constitutes NAIA National Office contact. National Oversight Committee members are held to the same requirements/guidelines as national raters in terms of completing their weekly responsibilities in the ratings process.
- F. National Oversight Committee has authority to remove a rater's ballot if the ballot is deemed to jeopardize the integrity of the rating. Removal of ballot must be approved by at least four of the six members of the National Oversight Committee.
 - a. In the event of the removal of a ballot, the rater, conference/affiliated group oversight, affected Conference Commissioners, NAIA Director of Sports Information, and the National Oversight Committee will be notified.
- G. Removal of a rater is authorized when any combination of the following **three** incidents occur three (3) times during a ratings calendar year:
 1. Failure to submit a conference/affiliated group OR national rating/ballot.
 2. Failure to represent conference/affiliated group on a ratings conference call.
 3. Removal of a rating ballot.Any appeals (and final decision to remove a rater) are handled by the national ratings oversight committee.
- H. Standard policies when removing a rater:
 1. Warning letter (e-mail correspondence) sent to rater after first two offenses (see section F above). Respective conference/affiliated group oversight member and conference commissioner (if applicable) copied on all correspondences.
 - a. Removal of rater after **third** offense. NAIA Sport Manager contacts conference/affiliated group oversight member for procedures in submitting a conference/affiliated group ratings after removal of the conference/affiliated group's national rater. For wrestling, if a conference/affiliated group rater is dismissed, then the group oversight member assumes the responsibilities of the group rating.

NOTE: If a conference/affiliated group has its rater removed, the group loses its national rating privileges for the remainder of the current ratings season. However, the conference/affiliated group must continue to submit a bi-weekly group rating so that teams and wrestlers in the affected group teams can receive ratings votes from all other raters.

F. RATINGS GRIEVANCE PROCEDURES

- A. Conference/affiliated group oversight member is responsible for issues with group report and any issues with conference/affiliated group ratings
- B. Rater-to-Rater grievances are facilitated through the NAIA National Office with National Oversight Committee serving as a resource.
- C. Appeals to be processed through NAC Ratings Committee.
- D. Here is the process to take for a rater to submit a grievance:
 - a. email the NAIA National Office your grievance within the constructed timeline
 - b. the NAIA National Office will work with National Oversight to process the grievance

G. SELECTION/IDENTIFICATION OF RATERS GRIEVANCE PROCEDURES

- A. Conference/affiliated group raters and their oversight members are selected at the conference/affiliated group level. In wrestling, the conference/affiliated group rater and oversight member (along with national oversight committee members) are selected (for the next season) at the annual NAIA-WCA coaches' business meeting at the NAIA National Office in March. Qualifying groups determine appropriate selection criteria and process.

H. FINAL RATINGS

- A. The final rating occurs prior to the completion of the specific sport qualifying conference/group tournaments.
- B. Results of every contest (including affiliated conference/group qualifying tournaments) up to submission of final Conference/group rating are included for the final rating
- C. The final rating is used to determine the additional automatic qualifier allocations for the National Championship.
- D. The NAC has mandated all sports to follow the established rating calendar.

I. OTHER INFORMATION

- A. **Contact from Coaches:** Coaches are permitted to send information to their respective qualifying group rater only. If, as a rater, you are receiving correspondence from coaches outside your qualifying group, contact the NAIA Sport Manager.
- B. **National ratings grid sent to all raters** – The ratings grid (a spreadsheet which shows the top 20 individual weight-class ratings from each of the six raters and point calculations for team ratings) will be sent to every national rater after the rating is posted on-line and released to the media. The information included on the grid is **CONFIDENTIAL** and raters must not share the grid or any part of it with anyone.
- C. **Questions Regarding Rating Procedure:** Any questions regarding ratings procedures should be directed to the NAIA Director of Sports Information.

J. GLOSSARY

- A. Frequently Used Terms
 - a. Conference Oversight Committee = a committee, created by each Conference Commissioner, to review, analyze and approve each conference/group rating prior to official submission in SIDHelp.
 - b. Final Rating = the rating that occurs after all qualifying conference/group tournaments. This rating determines the at-large championship qualifiers and championship seeding for all sports (excluding Soccer & Tennis).
 - c. NAC = National Administrative Council. A membership group comprised of athletic administrators representing all of the conferences. This Council has the authority to oversee all policies and procedures related to ratings.
 - d. National grid = a spreadsheet that shows the national rating and votes from each national rater. This is not to be shared with anyone.
 - e. National Oversight Committee = a committee, comprised of a NAC member, a former rater and current head coach/officer, with a mission to review, analyze and approve each national rating prior to official announcement.
 - f. Postseason Rating = the rating that occurs after the sport National Championship. The National Champion team will be the #1-ranked team in the national rating.
 - g. SIDHelp = database where all conference/group and national ratings are submitted. The website is www.naiasports.org/admin.

AWARDS

A. NATIONAL WRESTLER OF THE WEEK

National Qualifying Group Wrestler of the Week

A National Qualifying Group Wrestler of the Week will be recognized during select dates of an outstanding performance at the qualifying group level. Nominations for conference/affiliated group Wrestler of the Week must be submitted to the NAIA Department of Athletic Communications by 5:00 p.m. (CST) Tuesdays (during the honors calendar) from the wrestler's sports information director or his/her designated representative. Conference/affiliated group Wrestlers of the Week are considered for National Wrestler of the Week honors. All nominations must be submitted via the SIDHelp admin website. To access go to www.naiasports.org/admin and go to the "Player of the Week" section.

National Wrestler of the Week

There will be weekly recognition of an outstanding performance at the national level, with honorees selected from one of the eight Wrestlers of the Week for each of the conference/affiliated groups. The first national honoree will be announced on November 16 with the second honoree announced December 7. Starting January 4, weekly award winners will be announced through February 15. Honorees are released by 5 p.m. CST on Wednesdays during the selected dates.

Honorees are selected by a national voting committee. Nominations must be made by the wrestler's sports information director or their designated representative. The national office will NOT accept nominations from anyone but the sports information director or their designated representative. Schools/teams may nominate only one athlete weekly for national qualifying group and national wrestler of the week honors consideration.

B. DAKTRONICS-NAIA SCHOLAR-ATHLETE

Criteria:

- Nominee is junior or above in academic standing.
- Nominee has been in attendance at the nominating institution two full academic years as a non-transfer student or a minimum of one full academic year as a transfer student.
- Nominee has a minimum grade point average of 3.50 (on a 4.0 scale) at the time of the nomination deadline (for transfer students the GPA is only at current NAIA institution).
- Nominee has been certified as eligible and is listed on the eligibility certificate submitted to conference eligibility chair.
- Nomination form is complete and submitted through SIDHelp.
- All the above information is to be received by February 15, 2018 to be eligible for national press release/website, certificate and honors database. All criteria must be met by this date.
- NOTE: There are no statistical/playing requirements needed to receive this award.

Daktronics-NAIA Scholar-Athlete nominations will continue to be filled out via the SIDHelp admin website at www.naiasports.org/admin. You must have an account in order to fill out nomination forms as the forms are no longer available through coaches' manuals. SIDHelp is the only way to nominate student-athletes as a Daktronics-NAIA Scholar-Athlete. If you don't have an account, please sign up and create your own. Your access will be granted (usually) within 24 hours.

To be eligible for listing on website, honors database or receive a certificate, forms MUST BE SUBMITTED BY February 15, 2018. LATE nominations will be accepted through June 30th of each year, but will not be listed on the website, honors database or receive a certificate.

NOMINATIONS MUST BE COMPLETED ELECTRONICALLY FOR CONSIDERATION. PAPER COPIES ARE NOT TO BE SENT TO THE NAIA NATIONAL OFFICE VIA EMAIL, POSTAL MAIL OR FAX. (THIS IS A CHANGE FROM LAST YEAR)

C. SCHOLAR TEAM

In recognition of academic achievement, the NAIA names a Scholar Team for all sports in which Scholar-Athletes are recognized. Based on a 3.0 season GPA on a 4.0 scale, all members of the team who appear on the eligibility certificate will be included in the GPA compilation.

Download the NAIA Scholar Team Award Form at http://www.naia.org/ViewArticle.dbml?DB_OEM_ID=27900&ATCLID=205502236. Deadline is June 30, 2018.



D. NATIONAL WRESTLER OF THE YEAR

The NAIA National Wrestler of the Year is voted upon by all participating coaches at the NAIA Wrestling National Championships.

E. NATIONAL COACH OF THE YEAR

The NAIA National Coach of the Year is voted upon by all participating coaches at the NAIA Wrestling National Championships. The NWCA also sponsors a NAIA-NWCA National Coach of the Year Award, which is presented to the coach of the winning NAIA team at the annual NWCA National Duals Championship.

F. NATIONAL CHAMPIONSHIP AWARDS

Official NAIA individual awards for All-America recognition will be presented to the top eight (8) individuals in each weight class at the National Championships. Team trophies will be awarded to the top four teams. The team champion will also receive the traditional NAIA championship banner.

There is also an award for the Most Outstanding Wrestler at the National Championships and an award for the wrestler with the most falls/pins in the least amount of time (Manuel Gorriaran Memorial Award).

G. THE NAIA BUFFALO FUNDS CHAMPIONS OF CHARACTER TEAM AWARD

The NAIA Buffalo Funds Five-Star Champions of Character Award is an annual award given at the end of each sport season. Each sport awards the NAIA Buffalo Funds Five-Star Champions of Character Award to one team on a yearly basis and all NAIA teams are eligible for the team award. Teams must be nominated by their institutions. Award winners will be selected based upon their documented display of exemplary character and sportsmanship on the field, on campus, and in the community. Specifically, fulfillment of the core character values of respect, responsibility, integrity, servant leadership and sportsmanship will be taken into consideration.

For complete nomination information, please see NAIA Champions of Character. A nomination form can be found at http://www.naia.org/ViewArticle.dbml?DB_OEM_ID=27900&ATCLID=205503502. Deadline is February 15, 2018.

H. ORDERING AWARDS

Conference/independent awards are ordered by the Conference/Independent Commissioner and are the financial responsibility of the conference/independent or postseason host institution. Official NAIA awards MUST be ordered from:

Collegiate Awards, 18081 E. Trafficway St., Springfield, MO 65802
Contact: Matt Miller, mattm@collegiateawards.com, 417-873-9280
NAIA National Office Staff Awards Liaison – Kelli Briscoe – kbriscoe@naia.org

J. NAIA NATIONAL AWARDS

(See NAIA Awards Forms at http://www.naia.org/ViewArticle.dbml?DB_OEM_ID=27900&ATCLID=205327004)



COACHES ASSOCIATION

A. NAIA-WRESTLING COACHES ASSOCIATION

The NAIA-Wrestling Coaches Association (NAIA-WCA) is an organization of collegiate wrestling coaches at NAIA member institutions. The NAIA-WCA meets annually, conducting its business in conjunction with the NAIA Wrestling National Championships.

B. PAST PRESIDENTS

1959-60	Bob Bringham, Northern Illinois	1985-86	Vince Monseau, W. Liberty State (W.Va.)
1960-62	John Hancock, Colorado Mines	1986-87	Don Elia, Carson-Newman (Tenn.)
1962-63	Eugene Hill, Illinois State	1984-85	Jim Koch, Wisconsin-Parkside
1963-64	Russell Houk, Bloomsburg (Pa.)	1988-90	Milt Martin, Westmar (Iowa)
1964-65	Tony Schavone, Black Hills State (S.D.)	1990-91	Fran Hummel, Northern State (S.D.)
1965-66	Chester Sanders, Indiana State	1991-92	Craig Olsen, Pacific (Ore.)
1966-67	Kenneth Cox, St. Cloud State (Minn.)	1992-93	Jason Liles, Northern Montana
1967-68	Gray Simons, Lock Haven (Pa.)	1993-95	Mike Jones, Simon Fraser (B.C.)
1968-69	Frank Powell, Adams State (Colo.)	1995-97	Paul Bartlett, Northwestern (Iowa)
1969-70	Don Benning, Nebraska-Omaha	1997-99	Mike Machholz, Missouri Valley
1970-74	Mertz Mortorelli, Wisconsin-Superior	1999-01	Dan Payne, Embry-Riddle (Ariz.)
1974-75	Howard Morris, Oregon Tech	2001-03	David Ray, Montana State-Northern
1975-76	Arnie Brandt, Morningside (Iowa)	2003-05	Mike Ritchey, Southern Oregon
1976-77	Byron James, Wisconsin-River Falls	2005-07	Thadd O'Donnell, Dickinson State (N.D.)
1977-78	Fred Caro, Edinboro State (Pa.)	2007-09	Mike Machholz, Missouri Valley
1979-80	Willie Myers, Wisconsin-Whitewater	2009-10	John Petty, California Baptist
1980-81	Vince Monseau, W. Liberty State (W.Va.)	2010-12	Tim Jager, Morningside College
1981-82	Gerald Hampton, Graceland (Iowa)	2012-14	Shawn Kelley, Hastings College (Neb.)
1982-83	Vern Tate, Huron (S.D.)	2014-15	Archie Randall, Oklahoma City
1983-84	Bob Riehm, Southern Oregon	2015-16	Franky James, Campbellsville University (Ky.)
1984-85	Jim Koch, Wisconsin-Parkside		

C. NATIONAL WRESTLING COACHES ASSOCIATION (NWCA)

The National Wrestling Coaches Association, established in 1928, is a professional organization dedicated to serve and provide leadership for the advancement of all levels of the sport of wrestling with primary emphasis on scholastic and collegiate programs. The membership welcomes all interested in amateur wrestling.

The NWCA, through its organizational structure, promotes communication, recognizes achievement, recommends rules and regulations, sponsors events, and serves as an educational and informational source. Additionally, the NWCA strives to foster sportsmanship and integrity as cornerstones of athletic competition.

All NAIA wrestling coaches are mandated to use the NWCA Weight Certification software annually and can access the software at www.nwcaonline.com. All NAIA coaches are also required to submit their results on the NWCA College Scoreboard.

C. NAIA-WRESTLING COACHES ASSOCIATION VOTING

NAIA Coaches Associations must have a quorum (at least 50% of eligible voters) in order for a sport motion to be heard by the National Administrative Council. All voting will be completed using an online process following the business meeting in order to ensure all head coaches have an opportunity to vote. Motions will still be presented and discussed at the Annual Business meeting. If desired, a "straw poll" can be taken by those present to determine if a motion will be opened for vote to the full coaches association.



2017-18 NAIA-WCA STANDING COMMITTEES

OFFICERS

(First year of two-year terms)

President:	Richard Dahl rdahl@nwcsiowa.edu	Northwestern College, 101 7th Street SW, Orange City, Iowa 51041 Phone – (712) 707-7424 FAX – (712) 707-7290
1st Vice-President:	Caleb Schaeffer Caleb.schaeffer@uprovidence.edu	University of Providence, 1201 20th St. S., Great Falls, MT 59404 Phone – (406) 791-5222 FAX – (406) 791-5994
2nd Vice-President:	Nick Mitchell nmitchell@grandview.edu	Grand View University, 1200 Grandview Ave., Des Moines, IA 50316 Phone – (515) 263-6043 FAX – (515) 263-2882
Secretary:	Corey Ruff nmitchell@grandview.edu	Lindsey Wilson College, 210 Lindsey Wilson St., Columbia, KY 42728 Phone – (270) 384-7327 FAX – (270) 384-8078
Past President:	Franky James fjames@campbellsville.edu	Campbellsville University, One University Drive, Campbellsville, KY 42718 Phone – (270) 789-5148 FAX – (270) 789-5048
Staff Liaison:	Marc Burchard mburchard@naia.org	NAIA National Office, 1200 Grand Blvd., Kansas City, MO 64106 Phone – (816) 595-8153 FAX – (816) 595-8200



2017-18 NAIA WRESTLING RATING/SEEDING COMMITTEE

Ratings Contact Info

Conference/Affiliated Group	Rater	School	Email	Phone
American Midwest Conference	Todd Allen	Williams Baptist (Ark.)	tallen@wbcoll.edu	870-637-5977
Appalachian Athletic Conference	Jeff Bedard	Reinhardt (Ga.)	jsb@reinhardt.edu	770-720-5950
Cascade Collegiate Conference	Caleb Schaeffer	Providence (Mont.)	Caleb.schaeffer@uprovidence.edu	406-253-3359
Great Plains Athletic Conference	Joseph Privitere	Briar Cliff (Iowa)	Joe.Privitere@briarcliff.edu	712-279-1716
Heart of America Athletic Conference	Mike Machholz	Missouri Valley	machholzm@moval.edu	660-815-2024
Kansas Collegiate Athletic Conference	Chuck Kearney	University of St. Mary	Charles.Kearney@stmary.edu	
Mid-South Conference	James Hicks	Cumberland University	jhicks@cumberland.edu	615-547-1292
Sooner Athletic Conference	Aaron Meister	Wayland Baptist (Texas)	meistera@wbu.edu	870-637-5977
National Oversight				
NAC	Keith Spataro	Menlo (Calif.)	kspataro@menlo.edu	
American Midwest Conference	Tom Erikson	Lyon (Ark.)	Thomas.erikson@lyon.edu	765-426-7072
Appalachian Athletic Conference	Joe Baranik	St. Andrews (N.C.)	baranikji@sa.edu	910-277-5012
Cascade Collegiate Conference	Mike Ritchey	Southern Oregon	ritchey@sou.edu	541-552-6363
Great Plains Athletic Conference	Dana Vote	Midland (Neb.)	vote@midlandu.edu	402-941-6320
Heart of America Athletic Conference	Nick Mitchell	Grand View (Iowa)	nmitchell@grandview.edu	515-263-6043
Kansas Collegiate Athletic Conference	Larry Nugent	Bethany College (Kan.)	nugentld@bethanylb.edu	785-227-3380
Mid-South Conference	Corey Ruff	Lindsey Wilson (Ky.)	ruffc@lindsey.edu	270-384-8527
Sooner Athletic Conference	CJ Campbell	Oklahoma City	cjcampbell@okcu.edu	405-328-0737



NAIA-WCA STANDING COMMITTEES

<u>Bracketing</u>			<u>Honors and Awards (Includes Hall of Fame)</u>		
HAAC (Chair)	Mike Machholz	Missouri Valley	Cascade (Chair)	Mike Ritchey	Southern Oregon
GPAC	Tyson Springer	Hastings	GPAC	Dan Luvall	Jamestown
Mid-South	Franky James	Campbellsville	Mid-South	Corey Ruff	Lindsey Wilson
Cascade	Tyson Thivierge	MSU-Northern	HAAC	Cody Garcia	Baker
AMC	TBD		AMC	Angelo Crinzi	Lindenwood
KCAC	TBD		KCAC	TBD	
AAC	TBD		AAC	TBD	
SAC	TBD		SAC	TBD	

<u>Coaches' Manual/Constitution Rules</u>			<u>Qualifying Standards</u>		
GPAC (Chair)	Richard Dahl	Northwestern	SAC (Chair)	Aaron Meister	Wayland Baptist
HAAC	Eric Reed	William Penn	HAAC	TBD	
Mid-South	Tim Mitchem	Brewton-Parker	Mid-South	James Hicks	Cumberland
Cascade	TBD		Cascade	Caleb Schaefer	Providence
AMC	TBD		AMC	TBD	
KCAC	TBD		KCAC	TBD	
AAC	TBD		AAC	TBD	
SAC	TBD		GPAC	Jake Stevenson	Morningside

Games Committee

NAIA-NWCA Officers and Rating/Oversight Committee

USA Wrestling Board of Directors/NAIA Liaison

Marc Burchard NAIA
Mike Ritchey Southern Oregon

NWCA Board of Directors/NAIA Liaison

Nick Mitchell Grand View

NAC Ratings Liaison/Oversight

Keith Spataro Menlo

National Ratings Oversight Committee

HAAC (Chair)	Nick Mitchell	Grand View
GPAC	Dana Vote	Midland
Mid-South	James Hicks	Cumberland
Cascade	Caleb Schaefer	Providence
AMC	Tom Erikson	Lyon College
KCAC	Chuck Kearney	St. Mary
AAC	Joe Baranik	St. Andrews
SAC	CJ Campbell	Oklahoma City



NAIA Wrestling Coaches Association Constitution & Bylaws

CONSTITUTION

ARTICLE I - NAME

The name of this organization shall be called the NAIA-Wrestling Coaches Association, hereinafter referred to as the NAIA-WCA.

ARTICLE II - ORGANIZATION

Section 1 NAIA-WCA membership is comprised of wrestling coaches whose institutions are current members of the National Association of Intercollegiate Athletics (NAIA). The NAIA-WCA is charged with the responsibility of carrying out programs beneficial to the sport of wrestling, and to the NAIA member coaches. The programs of this section shall be in accordance with the aims and objectives of the NAIA, and under the guidance of the NAIA National Administrative Council (NAIA-NAC).

Section 2 The NAIA-WCA shall submit to the NAIA-NAC recommendations for approval to enhance the program, and in every way cooperate with the Council in furthering the stated aims and objectives of the organization.

ARTICLE III - AIMS AND OBJECTIVES

The NAIA-WCA shall supervise and conduct programs, utilizing the guidance of the NAIA-NAC. The NAIA-WCA will foster and promote interest and enthusiasm in wrestling programs at the conference and national levels, and provide international recognition for teams, competitors, and coaches.

ARTICLE IV - MEMBERSHIP

Any active wrestling coach (assistant or head coach) from a member institution of the National Association of Intercollegiate Athletics shall automatically be a member of the NAIA-WCA.

ARTICLE V - DUES

No dues are currently assessed.

ARTICLE VI - VOTING POWER

Current membership in the NAIA-WCA entitles the member (head coach only) to one vote in all democratic action held in open assembly of the NAIA-WCA.

ARTICLE VII - OFFICERS

Section 1 Officers shall be elected from the active membership of the Association at the annual meeting as follows: The members shall elect a secretary from the membership. Normal rotation from secretary to second vice president to first vice president to president will occur. The position of ex-officio tournament host shall be filled by the tournament director of the next championship, and he shall then be moved to the position of ex-officio past tournament host the following year.

Section 2 The term of office of the president, first vice president, second vice president and secretary shall be for two years.

Section 3 The progression in the office shall be from secretary to second vice president to first vice president to president; each office to be held for two years. In the event a vacancy occurs, the Executive Committee of the NAIA-WCA is empowered to appoint members from the membership at-large to fill normal progression officers unless duly elected by the membership at the next annual meeting.

Section 4 The NAIA-WCA officers will serve as members of the Executive Committee (see Article IX).

ARTICLE VIII - DUTIES OF OFFICERS

Section 1 The duties of the president are to afford leadership and guidance to NAIA-WCA through all possible channels and to direct his efforts specifically to conducting the annual meeting of the Association, as well as conducting committee meetings and clinics. The president is the executive officer of all appointed and standing committees of the Association. The individual serving in the role of President for the NAIA-WCA during the 2018-19 academic year will also be a member of the Council for Student-Athletes (CSA). This role on the CSA is a two year responsibility, regardless of their term lengths as an officer of the NAIA-WCA.



Section 2 The duties of the first vice president are to assume leadership at all meetings unattended by the president and to serve as a member of the Games Committee at the National Championship.

Section 3 The duties of the second vice president are to assume leadership at all meetings unattended by the president and first vice president, and to serve as a member of the Games committee at the National Championship.

Section 4 The secretary shall make an annual report to the NAIA-WCA Executive Committee, supervise the Association correspondence, maintain a roster of members, notify members of meetings, and other duties which are incidental to the office. The secretary will assume leadership at all meetings unattended by the president, first vice president and second vice-president; and will serve as a member of the Games Committee at the National Championship.

ARTICLE IX - EXECUTIVE COMMITTEE

Section 1 The NAIA-WCA Executive Committee is composed of the officers of the Association, the Association's immediate past president and the rating committee.

Section 2 The NAIA-WCA Executive Committee shall approve the appointment of the national qualifying group/committee representatives to one, two, or three-year terms of office.

Section 3 The members of the NAIA-WCA Executive Committee, the NAIA-WCA president, first vice president, second vice president, secretary, and the qualifying group chairs shall act as the Games Committee for the NAIA Wrestling National Championships.

ARTICLE X - MEETINGS

Section 1 The annual business meeting of the Association shall be held in conjunction with the NWCA National Convention at the time and place set by the NAIA-WCA Executive Committee.

Section 2 A wrestling clinic or rules interpretations meeting may be held in conjunction with national events, or at a time and place designated by the NAIA-WCA Executive Committee.

Section 3 The NAIA-WCA Executive Committee shall meet prior to weigh-in time, and immediately following weigh-in time of the NAIA Wrestling National Championship to carry out the duties of the Games Committee.

Section 4 Voting on all issues shall be by voice or hand in executive sessions or in open meetings of the Association. The national qualifying group chairs (solely) shall have votes with regard to seeding issues.

ARTICLE XI - AMENDMENT

The Constitution and Bylaws may be amended at the regular or special meeting of the Association by a two-thirds majority of the members present at such meeting. Any contemplated change or changes in the Constitution and/or Bylaws must be fully explained, in writing, to the members of the Association and the Executive Committee at least 30 days prior to the date on which such a change will be presented for discussion.

BYLAWS

ARTICLE I - ORDER OF BUSINESS

The order of business at the open business meeting shall be as follows:

- A. Reading of the Minutes
- B. Report of Officers
- C. Committee Reports
- D. Old Business
- E. New Business
- F. Adjournment

ARTICLE II - COMMITTEES

Section 1 Standing and temporary committees shall be appointed by the president as deemed desirable by the NAIA-WCA Executive Committee or the president. The term of the office of the appointed members shall be at the discretion of the NAIA-WCA president.

Section 2 The NAIA-WCA president is empowered to appoint committees which will assist in programs designed to produce conference, group, and national recognition of teams, athletes, and coaches. The president is also encouraged to appoint competent NAIA-WCA members who will assist in any and all ways to foster the aims and objectives of the NAIA as they relate to the sport of wrestling, the participants, coaches, spectators, and individual institutions represented by their individuals, and groups.

ARTICLE III - NATIONAL QUALIFYING GROUP REPRESENTATIVES

Section 1 The NAIA-WCA Executive Committee shall appoint two NAIA-WCA members to represent each national qualifying group listed in the NAIA Wrestling Coaches Manual.

Section 2 The duties of the qualifying group representatives shall include the following:

- A. To serve the NAIA-WCA Executive Committee.
- B. To organize, promote and conduct the NAIA Wrestling National Championships.
- C. To function as an advisory, games, and seeding committee for the National Championship.
- D. To coordinate the rating process within the qualifying group and participate in the national rating system.
- E. To coordinate the weight class ratings (which will be forwarded to national office for seeding) at the conclusion of their respective qualifying group championship.
- F. To recommend conference and qualifying group competition in wrestling.
- G. To organize and establish a set of criteria, practices, and procedures for NAIA Wrestling National Championships.
- H. To recommend individuals, coaches, and participants for special awards.
- I. To appoint a proxy when unable to attend a regular meeting of the NAIA-WCA Executive Committee.

ARTICLE IV - DATE AND SITE OF WRESTLING NATIONAL CHAMPIONSHIP

Section 1 The date to be recommended for the annual NAIA Wrestling National Championships will be the first week of (or weekend of) March.

Section 2 Each member institution sponsoring wrestling shall have the opportunity to bid to host the NAIA Wrestling National Championships. When two or more bids of equal support are received, the NAIA-WCA recommends that sites be rotated as follows: From West to Midwest, to East to Midwest, to West, and continue in that order.

AMENDED: Revised – 1988, 1989, 1991, 1992, 1993, 1994, 1997, 2001, 2002, 2008, 2010, 2011



2017-18 NAIA Wrestling Teams

Allen University (S.C.)
Bacone College (Okla.)
Baker University (Kan.)
Benedictine College (Kan.)
Bethany College (Kan.)
Bluefield College (Va.)
Brewton-Parker College (Ga.)
Briar Cliff University (Iowa)
Calumet College of St. Joseph (Ind.)
Campbellsville University (Ky.)
Central Baptist College (Ark.)
Central Christian College (Kan.)
+ Cleary University (Mich.)
Concordia University (Neb.)
Cumberland University (Tenn.)
Dakota Wesleyan University (S.D.)
Dickinson State University (N.D.)
Doane University (Neb.)
Eastern Oregon University (Ore.)
Embry-Riddle Aeronautical University (Ariz.)
Graceland University (Iowa)
Grand View University (Iowa)
Hannibal-LaGrange University (Mo.)
Hastings College (Neb.)
Indiana Tech (Ind.)
Kansas Wesleyan University (Kan.)
Life University (Ga.)
Lindenwood University (Ill.)
Lindsey Wilson College (Ky.)
Lourdes University (Ohio)

Lyon College (Ark.)
Marian University (Ind.)
Menlo College (Calif.)
Midland University (Neb.)
Missouri Baptist University (Mo.)
Missouri Valley College (Mo.)
Montana State University-Northern (Mont.)
Morningside College (Iowa)
Northwestern College (Iowa)
Oklahoma City University (Okla.)
Oklahoma Wesleyan University (Okla.)
Ottawa University (Kan.)
Reinhardt University (Ga.)
Simpson University (Calif.)
Southeastern University (Fla.)
Southern Oregon University (Ore.)
St. Andrews University (N.C.)
Truett-McConnell University (Ga.)
University of Jamestown (N.D.)
University of Providence (Mont.)
University of Saint Mary (Kan.)
University of the Cumberland (Ky.)
Waldorf University (Iowa)
Warner Pacific College (Ore.)
Wayland Baptist University (Texas)
West Virginia University Institute of Technology (W. Va.)
William Penn University (Iowa)
Williams Baptist College (Ark.)
York College (Neb.)

**2017-18 NAIA Wrestling Coaches Directory**

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Mr. Nick Hutcheson	Dakota Wesleyan University (S.D.)	nihutces@dwu.edu	605.995.2149
Mr. Justin Schlecht	Dickinson State University (N.D.)	Justin.schlecht@dickinsonstate.edu	701.483.2159
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Mr. Omi Acosta	Life University (Ga.)	omi.acosta@life.edu	..
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Mr. Jake Stevenson	Morningside College (Iowa)	stevensonj@morningside.edu	712.274.5282



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Mr. Jeff Bedard	Reinhardt University (Ga.)	jsb@reinhardt.edu	770.720.5950
Mr. Rod Forseth	Simpson University (Calif.)	rforseth@simpsonu.edu	530.524.5833
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Mr. Jonathan Jackson	Truett-McConnell University (Ga.)	jjackson@truett.edu	706.865.2134 EXT:5901
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Mr. Caleb Schaeffer	University of Providence (Mont.)	Caleb.schaeffer@uprovidence.edu	406.791.5222
Mr. Chuck Kearney	University of Saint Mary (Kan.)	chuck.kearney@stmary.edu	..
Mr. Chris Fleeger	University of the Cumberlands (Ky.)	christopher.fleeger@ucumberlands.edu	606.539.4051 EXT:4051
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Mr. Aaron Meister	Wayland Baptist University (Texas)	meistera@wbu.edu	806.291.3845
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Mr. Todd Allen	Williams Baptist College (Ark.)	tallen@wbcoll.edu	870.637 EXT:5977
Mr. Ramon Diaz	York College (Neb.)	rdiaz@york.edu	402.363.5714



2017 NAIA-WCA Annual Business Meeting Agenda (Spring)

NAIA National Office – Kansas City, MO

Monday, March 20, 2017

- I. Introductions & Welcome – Richard Dahl, NAIA-WCA 1st Vice President
 1. Attendees: Kevin Andres, Ottawa University; CJ Campbell, Oklahoma City; Rik Dahl, Northwestern; Cody Garcia, Baker University; Mike Machholz, Missouri Valley College; Nick Mitchell, Grand View University; Andrew Nicola, Concordia University (Neb.); Matthew Oney, Kansas Wesleyan University; Eric Reed, William Penn University; Mike Ritchey, Southern Oregon; Corey Ruff, Lindsey Wilson College; Mike Schadawinkel, Hastings College; Jake Stevenson, Morningside; Thomas Williams, Benedictine College.

- II. NAIA National Office Report – Marc Burchard, Championships Event Manager
 1. NAIA Drug Testing will start during the 2017-18 championships. Details of what the testing will consist of and the ramifications of a failed test will be determined at the NAIA National Convention.
 2. 2017-18 and 2018-19 National Championships will be in Des Moines, IA.
 - i. Will look to expand to 8 mats for next year.
 3. Unattached Competition: Mike Ritchey- Brought up that we need major clarification on the interpretation of the eligibility rules for transfer students who red-shirted at their previous institution. They are being charged a year of competition for unattached competition. This does not match what any other division is doing.
 - i. Chesney Sallee, Director of Legislative Services, explained the unattached competition rules and process.
 4. Jim Carr, CEO and President of the NAIA, attended the meetings and went over the new plan to increase NAIA membership. Seven new schools have applied for NAIA membership. More NCAA Division II and III are interested in joining due to affordability.

- III. Committee Reports/Action Items for 2016-17
 1. Bracketing – Mike Machholz, Missouri Valley, chair
 - i. Went well overall. Only one or two changes needed when building brackets this year.
 2. Coaches' Manual/Constitution & By-law – Rik Dahl, Northwestern (Iowa), chair
 - i. Coach Dahl would like to make it more visible and accessible.
 3. Nomination Committee – Jake Stevenson, Morningside (Iowa), chair
 - i. Need to vote on a new secretary and replace Beau Vest as a rater and on the technology committee.
 4. Membership Enhancement/Retention – Brian Jackson, Missouri Baptist, chair
 - i. Brian Jackson not present. Lincoln Community College is looking to transition to NAIA. Oklahoma Wesleyan looking to hire a coach. Simpson University was considering dropping the wrestling program.
 5. Ratings Committee/Oversight Committee - Nick Mitchell, Grand View (Iowa), chair
 - i. Need to make sure we have the right people in place for this job. It is a two year term in which time you can choose to vote in someone new or keep the current rater for two more years.
 6. Honors and Awards – Mike Ritchey, Southern Oregon, chair
 - i. we still want to add a 4th place trophy. Champion of character award should be submitted by the SID. Coaches can buy scholar athlete awards online. Hall of Fame nominations are due on July 15th.
 7. Qualifying Standards – Aaron Meister, Wayland Baptist (Texas), chair

- i. No report.
 8. Cultural Exchange – Joe Martinez, Menlo (Calif.), chair
 - i. No report.
 9. Rules – Mike Ritchey, Southern Oregon, chair
 - i. No report.
 10. Technology Committee – Ken Prophet, Central Baptist (Ark.), chair
 - i. No report.
 11. USA Wrestling – Mike Ritchey, Southern Oregon, chair
 - i. Ritchie attended the meeting and gave a synopsis of what was discussed.
 12. NWCA Report – Nick Mitchell, Grand View (Iowa), chair
 - i. Access to arbiter was a concern. Can we get the NCAA rules questionnaire? We are not allowed at the rules meeting anymore.
- IV. Old Business
1. Alternates – This was discussed as a motion.
 2. Review of previous tournaments to track teammates matching up on the back side of the bracket.
 - i. Nothing to report at this time.
- V. New Business/Motions
1. Motion: To award a 4th place trophy at the NAIA Wrestling Championships.

Rationale: It has been a historical award - discontinued in the 1996-97 season. Other NAIA championships have a fourth place trophy. Track, cross country, similar to "final four" awards in Team sports. Wrestling has 57 wrestling programs and continue to grow at an amazing pace. If more NAIA institutions are being recognized with wrestling from the NAIA encourages membership and sport expansion.

Motion to vote: Rik Dahl, Northwestern; Second: Mick Machholz, Missouri Valley.
Coaches Vote: 36-0-0
 2. Motion: Regional champions are awarded one wild card if needed.

Rationale: Team Race is an important aspect of the championships weaker regions have an advantage of advancing more wrestlers to the Championships. Allowing a coach one additional wrestler could strengthen the team race.

Motion was withdrawn by presenter
 3. Motion: During NAIA only competition, Dual meets between NAIA schools, Tournaments, Regional and National competition that an amendment the NCAA playing rules for wrestling only only during NAIA events.
During an NAIA wrestling match The "Riding time" or advantage time point will only be awarded at the end of a match if the wrestler who accumulates a minute of riding time at the end of regulation. This wrestler has scored a near fall during the course of the match.

Rationale: Creates more action during a wrestling Match - it is similar in theory to baseballs designated hitter rule. People want to watch good hitting. Wrestling fans want to watch aggressive wrestling and in wrestling wants to

watch a wrestler not capable of pinning or turning their opponent simply accumulate riding time. The average person knows that you can win by a pin but they have no idea you can win by Riding time advantage.

Motion was withdrawn by presenter

4. Motion: Include numbers 31-40 in at-large voting as alternates in case of injury or disqualification of a wrestler prior to the release of the national brackets.

Rationale: To guarantee the full allotment of National qualifiers stays at 240

Motion to vote: Rik Dahl, Northwestern; Second: Tom Erickson, Lyon College
Coaches Vote: 36-0-0

5. Motion: To realign the 6 National Qualifiers into a more geographical based alignment to even the numbers of teams in each qualifier and create a field of competitors more representative of the national members. See Attached Current Alignment and Proposed changes.

Rationale: Currently within the regions there is a significant difference in the 5 of the 6 qualifiers and the number of teams in each. There are 2 with 7, 1 with 8 and 2 with 9 and the remaining qualifier with 12.

As a body we voted on change to eliminate the large differences in the number of teams in each qualifier and have not accomplished this task. We have only moved the numbers to a different qualifier and made the situation more difficult for qualifying proposes and insuring that the best athletes reach the championships.

The East Qualifier, currently with 12 teams, is significantly different in the number of matches to qualify, depth of athletes per weight class, and difficulty to be able to qualify as compared to the other qualifiers.

There is possible growth again in the East, which will make the situation more difficult.

The current alignment skews the number of potential at-large bids given to the East because of the numbers/depth within the qualifying tournament.

Lastly, the seeding committee is put into a very difficult situation to seed non-auto qualifiers from the east over other auto-qualifiers from other qualifying tournaments.

Motion was tabled for the motion to be reviewed by the NAC at the NAIA National Convention.

6. Motion: Automatic qualifier allocations for the national tournament will be determined based on the final regular season rankings. The Raters and Oversight will rank the top 20 wrestlers at each weight using the current system. Regions will be allotted automatic slots based on the number of individuals they have in the top 20 at each given weight. For example, if the east region has 4 guys ranked in the top 20 at 125 lbs. in the final regular season rankings, they will be given four automatic slots at 125 lbs. in their qualifying tournament. This method will identify up to 200 automatic qualifiers.

In the case of a qualifying group does not have an individual ranked in the top 20, the qualifying groups tournament champion will receive an automatic bid to the National Tournament. For example, the North Qualifying Group does not have a wrestler ranked in the top 20 at 133 lbs. Regardless, the tournament champion would get an automatic bid and one of the National at-large bids would be used to provide that opportunity. The Raters and Oversight would now have 9 at-large bids to distribute instead of 10 at-large bids.

Rationale: Currently there is an unbalance in regions where several regions have noticeably more depth than others. This is not a one-year anomaly, but a historical truth. Although this model for allocating national qualifiers is more in line with NCAA Division 1 allocation, our main motivation as coaches is to try to get the best wrestlers in the country at the national tournament. To do this, we recognize that this is not a clear cut allocation and with this format we will not need to worry about realign regions as each region will be able to earn their slots to the national tournament. In addition, this will strengthen the tournament by getting the 20 best wrestlers per weight to the national tournament. Furthermore, this will also even out the brackets at the national tournament where we won't have lopsided brackets like we have had in year's past (184 only having 19 and 165 having 27 in 2017).

If a ranked wrestler does not compete at the national qualifier tournament but weighs in, he is still eligible for the one of the 3 at-large bids (a change from the 5 at-large bids in years past) each qualifying group gets. If a ranked wrestler doesn't weigh in at the national qualifying group, his allocated automatic slot will be transferred to the current national at-large pool (This pool would reduce from 30 to 22). For example, wrestler X is ranked 14th in the last regular season rankings, but does not weigh in at the national qualifier. His allocated slot would not be available for his region to use and the Raters and Oversight would now have 11 at-large slots instead of the original 10. This would ensure that we still have 240 wrestlers competing at the national tournament.

Motion to vote: Thomas Williams, Benedictine; Second: Nick Mitchell, Grand View
Coaches Vote: 15-12-4

7. Motion: No Longer separate regions and teammates in the national tournament bracket

Rationale: 1. track wrestling when separating teammates and regions has teammates and regionals meeting on the backside of brackets. This is not a blind draw it puts individuals in certain spots of the bracket so it gives certain regions a lower chance of having 4 to five all-americans per region.
2. We seed to top twelve so chances are good that due to wrestlers from same region/teammates will already meet up first round.

Motion to vote: Rik Dahl, Northwestern; Second: Mike Ritchie
Coaches Vote: 11-9

8. Motion: Go to 8 regions-Take less qualifiers from each region.

Rationale: The teams in the East such as WV. Tech, St. Andrews University, Allen U., Reinhardt, Southeastern etc. have to travel a long distance to the National Qualifier. It took SAU 9.5 hours to get to Bowling Green. it definitely would save money.

Motion died on the floor.

9. Motion: Eliminate video review.

Rationale: Our sport is supposed to encompass a conditioning factor. Coaches use it as a time-out. Also, it breaks the momentum of a bout, is boring for the fans and usually there are technical problems. The Mid-South Conference finals were delayed 1 hour and 10 minutes because of tech problems.

Motion died on the floor.

10. Motion: Wrestle a truce fourth place match in the regional tournament.

Motion to vote: Rik Dahl, Northwestern; Second: Matt Oney, Kansas Wesleyan University

Coaches Vote: 10-17-2

11. Motion: A regions number of at-large bids will be determined by the previous year's number of All-Americans

Motion to vote: Corey Ruff, Lindsey Wilson College; Nick Mitchell, Grand View University

Coaches Vote: 9-16-2

12. Motion: To revise the current National At-large Bid Qualification point system by eliminating the rating of athletes in descending order and applying a specific point total to the spot by moving to a more simplified tally mark method of awarding one point to each nominee that is selected by a voter and selecting the 40 individuals with the most tally marks.

Rationale:

- Currently the seeding committee, oversight and NAIA office is spending too many man hours to rate and vote on the top 40 national wildcard nominees. This system requires that voters must rate in descending order when there is no real method to compare the accomplishments from two individuals from different weight classes.
 - By changing to a tally system, voters can pick a top 40 and no further action is required unless there is a tie with the athletes that are up for the last spot(s) to be selected. At the point voters can vote for one of the remaining two or more athletes tied for the final spots thus eliminating trying to rate all 40 nominees.
 - This will simplify the selection process by not spending additional time to put athletes in a best to worst order without a proper method to determine who is more important when comparing weight classes.
 - This tally method could be done via an online survey monkey and eliminate the need for the NAIA office to do extensive tabulations
 - The current conference calls would still be used to do any discussion for the vote for the last positions.
 - This will only effect bullet point #7 pg 9 - A point system of descending order starting at 40 (40 being the best/highest) will be assigned to each student-athlete
- The additional Note to Bullet #8 would be rendered out of date and eliminated from the manual.

Motion to vote: Mike Machholz, Missouri Valley College; Second: Nick Mitchell, Grandview

Coaches Vote: 36-0-0

13. Motion: Proposal to allow bracketing committee to adjust teammates place in the bracket so they don't meet right away on the backside of the bracket.

Motion to vote: Mike Machholz; Missouri Valley College; Second: Corey Ruff, Lindsey Wilson College

Coaches Vote: 36-0-0

VI. Open Discussion

1. We will look at the possibility of moving back the business meeting a week or two later for more time to prepare.
2. Mike Machholz brought up that not enough people voted for Coach of the Year and Outstanding Wrestler awards after the tournament. He brought up the idea of having at least 75% of the coaches in order to make it official. Alan and Marc are going to work on ways to improve in this area.

VII. Adjournment



NAIA Wrestling National Championship Roster Submission Instructions

Official rosters are to be submitted online via the SIDHelp admin website (www.naiasports.org/admin). If you do not have a log-in account, please go to the link above and sign up. You must have an account in order to complete roster forms. Roster forms are no longer available in the coaches' manuals. Once you create an account and log-in, follow the instructions below:

1. There will be a section titled “**Forms and Rosters**”. Click on the link titled “**Enter Postseason Information.**”
2. Click on “**Edit Postseason Roster/Bench Personnel.**” Fill out the roster form, check the certification box at the bottom, and click on the save postseason roster button.
3. Please contact Alan Grosbach if you experience problems with the online roster form, agrosbach@naia.org or 816-595-8120.

Postseason rosters will be processed entirely electronically. The administrator completing the online roster form will sign electronically. Postseason rosters are no longer required to be submitted to the NAIA national office – please do not send rosters via email or fax to the national office.

A copy of the roster must be hand-carried to the national championship and presented to the championships administrators prior at check-in. No individual not included on the official roster form may participate at the national championship

Instructions for Submitting Team Quick Facts

Each team's Head Coach or SID will be responsible for completing the quick facts section online. The information entered will be used by the national office and championship host when creating postseason publications, documents, etc. Instructions for completion:

1. Go to www.naiasports.org/admin and log-in with your account information.
2. There will be a section titled **FORMS AND ROSTERS**. Click on the link titled “Enter Postseason Information.”
3. Click on “Enter Quick Facts.” Fill out the quick facts form and click on the save button.
4. No further action is needed once this form is completed in its entirety.



For a sports motion to be considered for a vote at a business meeting it must go through the following steps on its way to becoming a by-law or procedure:

1. **SUBMISSION** - An individual coach would submit his sports motion to the NAIA office (i.e. – Marc Burchard) sixty days before the WCA March Business Meeting to allow for designation and deliberation.
2. **DESIGNATION** - NAIA Office would forward the sports motion to the WEC (Wrestling Executive Counsel) and the WEC would determine which standing committee should review and sponsor the motion or if a task force should be formed to review and sponsor the motion.
 - a. The WEC could also decide to sponsor the sports motion if the motion doesn't fit within the duties of a current committee.
 - b. The WEC has the discretion to by-pass steps 1-3 (including the submission deadline) and sponsor a motion on the floor.
3. **DELIBERATION AND REVISION** - The sports motion is forwarded to the committee chair and the chair contacts members of his committee and the author of the sports motion to schedule a time to discuss, ask questions, get input from across qualifying groups, revise to include necessary information to present motion to the coaches body.
- 4.
5. **APPROVAL** - The sports motion is brought to the WCA (Wrestling Coaches Association) by committee. The committee can now speak to the motions merit and impact on NAIA wrestling. The sports motion is discussed and voted on by the body and if passed can be revised to prepare to go to the NAC for a vote.



2018 NAIA Wrestling National Championships – Selection Timeline

Saturday, February 17

- NAIA National Qualifying Tournaments
 - o Top finishers in each weight class advance to the national championship
 - o After the event – each of conference/affiliated group selects its three wildcards
 - o After the event – each region can submit up to 15 additional wrestlers along with accolades to be considered for selection by the national committee
- Qualifying group forms due to national office – **DEADLINE midnight (local time to host site)**
 - o National office recommends that this get submitted directly after the Saturday night coaches' meeting.
 - o Additionally, the three wildcards and up to 15 national wildcard nominees are due to the national office.
 - o Please email both Marc Burchard (mburchard@naia.org) and Alan Grosbach (agrosbach@naia.org).
- National office compiles group forms
- National office distributes automatic berths, regional wildcards and national wildcard nomination forms to entire coaching body

Sunday, February 18

- Entire coaching body has ability to comment and crosscheck information distributed by the national office.
 - o Specific information regarding national wildcard nominees should be directed to region-specific committee members

Monday, February 19

- All wildcard information returned to regional rater and oversight – by 3 p.m. CST

Tuesday, February 20

- National selection committee conference call – 11 a.m. EST/10 a.m. CST/9 a.m. MST/8 a.m. PST
 - o Goal is to allow each region to give some additional feedback on proposed wrestlers. At least one representative from each region must be present on the call.
 - o Phone number: 800-747-5150
 - o Access code: 5958120
- National selection committee voting – **DEADLINE at 3 p.m. EST/2 p.m. CST/1 p.m. MST/12 p.m. PST**
- National office releases the qualifiers for the national championships – by 5 p.m. CST
- National office will send list of qualifiers (by weight class) to seeding committee for review – by 7 p.m. CST

Wednesday, February 21

- National seeding committee votes due – **DEADLINE 6p.m. EST/5 p.m. CST/4p.m. MST/3 p.m. PST**
 - o Votes need to be emailed to Alan Grosbach (agrosbach@naia.org).
 - o National office will compile votes and distribute to the seeding oversight committee and voting committee
 - *Note – the high and low vote are eliminated from each point total in order to eliminate outliers.*
- Qualifier spreadsheet emailed to Trackwrestling for upload into national championship system
 - o Done by the national office
- Postseason roster information due to national office – 12 p.m. CST



- Submission via SIDHelp (www.NAIASports.org/admin) – two forms total
 - Original request will go to both SIDs and Coaches.

Thursday, February 22

- National seeding committee conference call – 1 p.m. EST/12 p.m. CST/11 a.m. MST/10 a.m. PST
 - Goal is to discuss potential changes to the seeding. The only seeding changes that can be discussed are between two individuals whose point totals are within 10, in which case the coaches committee will provide insight and the oversight committee will rule.
 - Phone number: 800-747-5150
 - Access code: 5958120
 - Following the call, the national office will distribute seeding to national championship official scorer.

Friday, February 23

- National bracketing committee conference call – 1 p.m. EST/12 p.m. CST/11 a.m. MST/10 a.m. PST
 - Goal is to set the preliminary brackets for the national championships
 - Phone number: 800-747-5150
 - Access code: 5958120
- National office releases the preliminary brackets – by 5 p.m. CST

Thursday, March 1

- Team/Athlete registration for the national championships – 1 – 3 p.m. CST
- National bracketing committee meeting – 3 p.m. CST
 - Finalize the brackets based on entries
 - Official brackets will be released on NAIA.org following the committee approval

Friday, March 2 – Saturday, March 3

- NAIA Wrestling National Championships