



NAIA Exception to a Standard Rule Form

In exceptional cases, where extenuating circumstances exist, an institution may request an exceptional ruling to a standard rule. Such a request may be made before or after participation of the student(s) involved..

1. Student's Name & ECID / Sport _____
 Institution: _____
 Conference _____

2. Rule seeking exception: ARTICLE: _____ SECTION: _____ ITEM: _____
 All pertinent information regarding the request should be attached to this sheet.

3. Transcript attached. Please check box.

4. Athletics Director signature: _____

5. Faculty Athletics Representative signature: _____

6. Date sent to Conference Eligibility Chair: _____ / _____ / _____

Send this form as a cover sheet with the accompanying documentation and transcript to your Conference Eligibility Chair. All six areas of this form must be completed before the request can be considered. The Conference Eligibility Committee will review the information, provide a statement, then forward all documentation to the national office for a final decision by the National Eligibility Committee.

Additional Documentation

This is a broad process that can be applied to various categories of NAIA legislation, thus the particular request determines what information will be necessary or relevant. Because the National Eligibility Committee will only have the submitted information to consider, it is an institution's goal to paint a clear, thorough picture of the circumstances and why an exception is warranted.

Required Items:

- NAIA Exception to Standard Rule Form
- All transcripts for any students involved (Unofficial transcripts are acceptable.)

Additional items:

- Personal narratives by individuals involved (e.g., student-athlete, coach, athletics director, parents, academic advisor, etc.)
- Documentation that verifies central details (e.g., medical records of an injury or illness, receipts, game statistics/footage, etc.)

Questions?

If you have any questions about the process, how it works, or what information may be necessary for a particular exception request, please contact NAIA Legislative Services.

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