



Requests of Appeal of Previous Ruling Form

Overview

Per NAIA bylaws Article VI, Section E, Appeals: An institution (chief executive officer, athletics director or faculty athletics representative) shall have the right to request an appeal of a ruling by the National Eligibility Committee, the National Conduct and Ethics Committee, the National Administrative Council, the Competitive Experience Committee, the Home School Committee, the NAIA Membership Committee and/or the Council of Faculty Athletics Representatives on behalf of the institution and/or student to the National Coordinating Committee, **within 30 days of notification (committee's closing letter)**, provided:

1. There is new or additional evidence pertinent to the case that was not considered in reaching the initial decision;
2. The decision reached was demonstrably capricious or arbitrary; and/or
3. There was demonstrable bias or discrimination which influenced the decision.

The Process

The chief executive officer, the faculty athletics representative or the director of athletics may request an appeal of the findings to the National Coordinating Committee on one or more of the listed grounds. The letter should clearly state the reasons for the requested appeal and include documentation and information to support that request.

It is important to note that the NCC will first determine if the grounds for the appeal have been met before they will deliberate on whether or not to grant the appeal.

The National Coordinating Committee will review the written request for appeal and reach one of the following decisions:

1. No sufficient grounds exist for allowing the appeal;
2. The appeal is justified and the case is returned to the appropriate national committee for reconsideration; or
3. The appeal is justified and the case will be decided by the National Coordinating Committee.

Creating an Appeal Packet

If the institution wishes to move forward with an appeal, the institution must include the following:

Required Items:

- NAIA Request of Appeal of Previous Ruling Form
- Identify the reason for the appeal.
 - If the reason for the appeal is based on new or additional information, the NAIA institution must clearly mark in the case documents what they consider to be new or additional information.
- Statement made by the institution regarding the reason for the appeal.

A conference recommendation is not required for the appeal process.

Questions?

If you have any questions about the process, how it works, or what information may be necessary for a particular exception request, please contact NAIA Legislative Services.

816-595-8180

legislative@naia.org